

Jonesboro Independent School District

An Equal Opportunity Employer

Employment Application for Professional Personnel

Jonesboro ISD does not discriminate on the basis of sex, disability, race, color, age or national origin in its educational programs, activities, or employment as required by Title IX, Section 504 and Title VI.

Personal Data	Date of Application _____		Social Security No. _____		
	Name _____				
	Last	First	Middle Initial		
	Address _____				
	Street/Box	City	State	Zip Code	
	Other address where you may be reached _____				
Work Phone No. _____		Home Phone No. _____		DOB:* _____ DL #:* _____	
Name used on records if different from present name:* _____					
*(These items to be used for reference/background check only)					
Position for which you are applying: _____					

Position Data	Credentials included with application: _____			
	<input type="checkbox"/> Resume <input type="checkbox"/> All teaching and professional certificates (front and back, if appropriate) <input type="checkbox"/> All transcripts showing degrees			
	Date Available _____			
	Former Jonesboro ISD Employee:		Yes _____	No _____
	If yes, give dates of employment: _____			
Schools Attended: List all applicable information.				

Education/Training	Name of School and Location	Dates of Attendance	Course of Study Major/Minor Fields	Diploma, Degree or Certificate	Year Graduated

Certification	<p>● Type of certificate held now:</p> <p><input type="checkbox"/> None</p> <p><input type="checkbox"/> Valid Texas</p> <p><input type="checkbox"/> Valid other State _____</p> <p><input type="checkbox"/> Emergency (Texas)</p> <p><input type="checkbox"/> Texas one-year certificate: Expiration Date: ____/____/____</p> <p><input type="checkbox"/> Texas temporary administrative: Expiration Date: ____/____/____</p> <p>● Areas of specialization:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%; border: none;"><input type="checkbox"/> Administrator</td> <td style="width: 33%; border: none;"><input type="checkbox"/> All level art</td> <td style="width: 33%; border: none;"><input type="checkbox"/> Vocation (specify): _____</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> Superintendent</td> <td style="border: none;"><input type="checkbox"/> All level Health & PE</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> Principal</td> <td style="border: none;"><input type="checkbox"/> All level music</td> <td style="border: none;"><input type="checkbox"/> Nurse</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> Mid-management Administrator</td> <td style="border: none;"><input type="checkbox"/> Librarian</td> <td style="border: none;"><input type="checkbox"/> Visiting teacher</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> Elementary</td> <td style="border: none;"><input type="checkbox"/> Counselor</td> <td style="border: none;"><input type="checkbox"/> Supervisor</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> Elementary & Kindergarten</td> <td style="border: none;"><input type="checkbox"/> Special Education (specify): _____</td> <td style="border: none;"><input type="checkbox"/> Others (specify): _____</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> Secondary (Junior & Senior High)</td> <td style="border: none;"></td> <td style="border: none;"></td> </tr> </table>				<input type="checkbox"/> Administrator	<input type="checkbox"/> All level art	<input type="checkbox"/> Vocation (specify): _____	<input type="checkbox"/> Superintendent	<input type="checkbox"/> All level Health & PE		<input type="checkbox"/> Principal	<input type="checkbox"/> All level music	<input type="checkbox"/> Nurse	<input type="checkbox"/> Mid-management Administrator	<input type="checkbox"/> Librarian	<input type="checkbox"/> Visiting teacher	<input type="checkbox"/> Elementary	<input type="checkbox"/> Counselor	<input type="checkbox"/> Supervisor	<input type="checkbox"/> Elementary & Kindergarten	<input type="checkbox"/> Special Education (specify): _____	<input type="checkbox"/> Others (specify): _____	<input type="checkbox"/> Secondary (Junior & Senior High)									
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Teaching Experience	<p>List teaching experience beginning with most recent years:</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width: 35%;">Name of School and Location</th> <th style="width: 25%;">Type of Assignment</th> <th style="width: 20%;">Dates Taught</th> <th style="width: 20%;">Reason for Leaving</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table> <p>Total creditable years _____ (Full-time teaching in college, public school, or in an accredited private school is creditable.)</p>				Name of School and Location	Type of Assignment	Dates Taught	Reason for Leaving																								
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Other Work Experience	<p>Please provide a complete listing of all other jobs or administrative positions you have held in the past 10 years. Attach additional sheets if necessary. Please attach resume, if available.</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width: 35%;">School District or Firm Name</th> <th style="width: 25%;">Position or Title</th> <th style="width: 20%;">Dates Employed</th> <th style="width: 20%;">Reason for Leaving</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>				School District or Firm Name	Position or Title	Dates Employed	Reason for Leaving																								
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Professional Data	<ul style="list-style-type: none"> ● Publications/articles: _____ _____ ● Seminars/workshops conducted: _____ _____ ● Other related professional activities: _____ _____ 																																								
General Information	<ul style="list-style-type: none"> ● Do you have any physical or health impairments that would limit your ability to perform the job(s) for which you are applying? Yes _____ No _____ If yes, please explain: _____ _____ ● Do you have a relative who is either a member of the Jonesboro ISD Board of Education or who is employed in any capacity in the Jonesboro ISD? Yes _____ No _____ If yes, please give the name of relative, relationship, and position held: _____ _____ ● Have you ever been convicted of a felony or offense involving moral turpitude and/or received probation or deferred adjudication? Yes _____ No _____ If yes, please explain: _____ _____ _____ <p>(Conviction of a felony is not an automatic bar to employment. The district will consider the nature, date, and relationship between the offense and the position for which you are applying.)</p>																																								
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Personal Statement

Please make a statement in your own handwriting concerning reasons for desiring a position with the Jonesboro ISD. (Please use additional sheets of paper if necessary.)

Verification

I hereby affirm that all information provided in this application is true and accurate to the best of my knowledge. I understand that, if employed, any falsified information may be considered sufficient cause for dismissal. Furthermore, this application becomes the property of the district which reserves the right to accept or reject it.

Signature of Applicant

Date

I hereby authorize the district to obtain information from any law enforcement agency, including a police department, the Department of Public Safety, or the Texas Department of Corrections, that relates to employment with the district.

Legal Signature of Applicant

Date

Return to : Office of Superintendent
Jonesboro Independent School District
PO Box 125
Jonesboro, TX 76538