

Jonesboro Independent School District

An Equal Opportunity Employer

Employment Application for Service & Support Personnel

Jonesboro ISD does not discriminate on the basis of sex, disability, race, color, age or national origin in its educational programs, activities, or employment as required by Title IX, Section 504 and Title VI.

Personal Data	Date of Application _____ Social Security No. _____
	Name _____ <div style="display: flex; justify-content: space-between; width: 80%; margin-left: 20px;"> Last First Middle Initial </div>
	Address _____ <div style="display: flex; justify-content: space-between; width: 80%; margin-left: 20px;"> Street/Box City State Zip Code </div>
	Other address where you may be reached _____
	Work Phone No. _____ Home Phone No. _____ DOB:* _____ DL#:* _____
	Name used on records if different from present name: _____ *(These items to be used for reference/background checks only.) Position for which you are applying: _____

Position Data	Type of employment: _____ <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Summer Only
	Date Available _____
	Former Jonesboro ISD Employee: Yes _____ No _____
	If yes, give dates of employment: _____

Education/Training	Check highest educational level attained:			
	<input type="checkbox"/> Not High School graduate (Circle last grade completed) 1 2 3 4 5 6 7 8 9 10 11 12			
	<input type="checkbox"/> High School Graduate		<input type="checkbox"/> GED	
	<input type="checkbox"/> Two or more years college		<input type="checkbox"/> Bachelor's Degree	
	<input type="checkbox"/> Other training or education _____		<input type="checkbox"/> Less than two years college <input type="checkbox"/> Master's Degree	
Licenses/certifications held: _____				
	<i>Names and locations of Schools attended</i>	<i>Courses of study: Major /Minor fields</i>	<i>Diploma, degree, certificate, or license</i>	<i>Year graduated (College Only)</i>

Work Experience	<p>Please provide a complete listing of all jobs or positions you have held in the past ten years. List most recent first. Attach additional sheets of necessary.</p>			
	<i>Employer and Location</i>	<i>Position or Title</i>	<i>Dates Employed</i>	<i>Reason for Leaving</i>

Special Skills	<p>List specific skills and/or any machines or equipment you can operate. Include typing speed and number of years of experience.</p>	
	<p>1. _____</p> <p>2. _____</p> <p>3. _____</p>	<p>4. _____</p> <p>5. _____</p> <p>6. _____</p>

General Information	<p>Do you have a relative who is a member of the Jonesboro Independent School District Board of Trustees? Yes _____ No _____ If yes, please provide the name of the relative and the relationship:</p> <p>_____</p> <p>_____</p> <p>_____</p>
	<p>Have you ever been convicted of or plead guilty or no contest (nolo contendere) to a felony offense involving moral turpitude (including, but not limited to: theft, rape, murder, swindling, or indency with a minor)? Yes _____ No _____</p> <p>If yes, please state where, when, and the nature of the offense; also indicate whether the charges were dismissed as a condition of probation, suspension, or deferred adjudication: _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
	<p>(A felony conviction is not an automatic bar to employment. The District will consider the nature, date and relationship between the offense and the position for which you are applying.)</p>

References	Please list references who may be contacted regarding your work history. Please include all managers and supervisors who evaluated or supervised your performance at the last two employing organizations.				
	<i>Full Name of Reference</i>	<i>School District or Firm Name</i>	<i>Mailing Address</i>	<i>Position/ Title</i>	<i>Area Code & Phone Number</i>

Verification	<p>I hereby affirm that all information provided in this application is true and accurate to the best of my knowledge, and understand that any deliberate falsifications, misrepresentations, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.</p> <p>I authorize the references listed above to give you any and all information concerning my previous employment and pertinent information they may have, personal or otherwise, and release all such parties from any liability for any damage that may result from furnishing same to you.</p> <p>I understand that the District is authorized by Texas Education Code 22.083(b) to obtain criminal history record information on applicants selected for employment.</p>	
	<p>_____</p> <p>Signature of Applicant</p>	<p>_____</p> <p>Date</p>
<p>This application becomes the property of the District. The District reserves the right to accept or reject it. This application will be considered active for a period of time not to exceed 365 days. Any applicant wishing to be considered for employment beyond this time period may inquire as to whether or not applications are being accepted at that time.</p> <p>Return to : Office of Superintendent Jonesboro Independent School District PO Box 125 Jonesboro, TX 76538</p>		